



## NAES Mentoring Program for New Chaplains Information and Application

An effective school chaplain can make an extraordinary difference in life of an Episcopal school. As pastor, priest, prophet, and teacher, the chaplain can serve as a binding, spiritual force, standing at the crossroads of faith and reason, individual and community, tradition and change...The need for chaplains who feel called by God to carry out a ministry in this unique context, and who live exemplary lives supported by prayer and service, has never been greater."

— NAES *Principles of Good Practice for School Ministry in Episcopal Schools*

The NAES Mentoring Program for New Chaplains provides a unique opportunity for first- and second-year Episcopal school chaplains to work one-on-one with an experienced mentor as well as participate in in-person and online learning and conversation.

### **About the 2019-2020 Program**

Each new chaplain is matched with an experienced Episcopal school chaplain mentor. The program consists of:

- A one-hour online orientation
- A professional development gathering for all mentors and mentees in Houston, Texas, October 25-26, 2019 to engage in meaningful conversations about school chaplaincy and lay the ground for the year ahead
- Monthly mentor/mentee conversations
- Semi-annual check-ins with NAES staff members
- Access to resources about Episcopal schools, school chaplaincy, and effective mentor/mentee relationships

### **How Mentors and Mentees Are Matched**

Mentors and mentees are matched primarily by school type and grades served. Additional criteria also include school size, educational philosophy, liturgical style, and/or geographic location as well as the professional experience of mentors and mentees.

### **Costs and Fees**

Each school is asked to underwrite the lodging and travel costs related to attending the October 25-26, 2019 gathering in Houston, Texas. There are no other fees for the mentoring program.



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## **Who May Apply**

Ordained or lay chaplains beginning their first or second year as chaplain in 2019-2020 at an NAES member school are invited to apply. Applicants must be serving in at least a half-time capacity as a school chaplain.

## **How to Apply**

Applicants and their schools must complete their respective parts of the application and email them together to Ann Mellow, NAES Associate Director, at [ann@episcopalschools.org](mailto:ann@episcopalschools.org).

- Part I: Mentee Application *(to be completed by the applicant)*
- Part II: School Certification of Financial and Professional Development Support *(to be completed by the applicant's head of school or supervising administrator)*

Applications will be reviewed on a rolling basis. Only completed applications will be considered.

Applicants will be notified about participation within two weeks of the receipt of their application.

## **Questions?**

Contact Ann Mellow, NAES Associate Director, at [ann@episcopalschools.org](mailto:ann@episcopalschools.org) or (212) 716-6307.



**National Association  
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## NAES Mentoring Program for New Chaplains Application

### Part 1: Mentee Application

**Name:**

**Title:**

**Telephone:**

**Email Address:**

**NAES Member School:**

**Address:**

**City, State, Zip, Country:**

**Briefly describe your role and responsibilities as chaplain at your school.** *(Include information such as courses and grades taught, frequency of and leadership role in school chapel, and other expectations your school may have such as coordinating service/service learning, providing pastoral care, or other school activities.)*

**What drew you to Episcopal school chaplaincy?**



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**How do you hope to benefit from a mentoring program?**

**What are the most important qualities you seek in a mentor?**

**Please add any other comments or additional information:**

**Certification of Participation**

By checking this box, I certify that I understand and have secured the financial and professional development support of my school to fulfill the program's requirements:

- Participate in a required one-hour online orientation.
- Attend the NAES Mentoring Program for New Chaplains professional development gathering in Houston, Texas, October 25-26, 2019.
- Schedule and fulfill conversations with my mentor approximately once each month.
- Schedule and fulfill semi-annual check-ins with NAES staff members.

**Chaplain Signature:**

**Date:**



## NAES Mentoring Program for New Chaplains Application Part 2: School Financial & Professional Development Support Certification

The NAES Mentoring Program for New Chaplains provides a unique opportunity for first- and second-year Episcopal school chaplains to work one-on-one with an experienced mentor as well as participate in in-person and online learning and conversation. Ordained or lay chaplains beginning their first or second year as chaplain in 2019-2020 at an NAES member school are invited to apply. Applicants must be serving in at least a half-time capacity as a school chaplain.

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### School Certification of Financial and Professional Development Support

By checking this box, I certify that \_\_\_\_\_ (*name of applicant*) has the School's full support to participate in the 2019-2020 NAES Mentoring Program for New Chaplains. The School agrees to provide:

- Funding and release time to attend an on-site professional development gathering for all mentors and mentees in Houston, Texas, October 25-26, 2019.
- Release time, if needed, to participate in an one-hour online mentee orientation.
- Release time for the mentee in connecting monthly with their mentor.
- Release time, if needed, for the mentee to participate in semi-annual NAES check-ins.

**Name:**

**Title:**

**Signature:**

**Date:**

**Email:**

**Phone:**