



## NAES Mentoring Program for New Chaplains Information and Application

An effective school chaplain can make an extraordinary difference in life of an Episcopal school.

As pastor, priest, prophet, and teacher, the chaplain can serve as a binding, spiritual force, standing at the crossroads of faith and reason, individual and community, tradition and change...The need for chaplains who feel called by God to carry out a ministry in this unique context, and who live exemplary lives supported by prayer and service, has never been greater."

— *NAES Principles of Good Practice for School Ministry in Episcopal Schools*

### Eligibility

The NAES Mentoring Program for New Chaplains provides a unique opportunity for first- and second-year Episcopal school chaplains to work one-on-one with an experienced mentor as well as participate in in-person and online learning and conversation. Mentee's school must be an active member of NAES.

### About the 2020-2021 Program

Each new chaplain is matched with an experienced Episcopal school chaplain mentor. The program consists of:

- A one-hour online orientation
- An online professional development event for all mentors and mentees, Thursday, October 1, 2020, from 11am to 3pm EDT, to engage in meaningful conversations about school chaplaincy and lay the ground for the year ahead
- Monthly mentor/mentee conversations
- Semi-annual check-ins with NAES staff members
- Access to resources about Episcopal schools, school chaplaincy, and effective mentor/mentee relationships

### How Mentors and Mentees Are Matched

Mentors and mentees are matched primarily by school type and grades served. Additional criteria also include school size, educational philosophy, liturgical style, and/or geographic location as well as the professional experience of mentors and mentees.

### Costs and Fees

There are no fees for the mentoring program.



### **Who May Apply**

Ordained or lay chaplains beginning their first or second year as chaplain in 2020-2021 at an NAES member school are invited to apply. Applicants must be serving in at least a half-time capacity as a school chaplain.

### **How to Apply**

Applicants and their schools must complete their respective parts of the application and email them as a single PDF to Ann Mellow, NAES Associate Director, at [ann@episcopalschools.org](mailto:ann@episcopalschools.org).

- Part I: Mentee Application (*to be completed by the applicant*)
- Part II: School Certification of Financial and Professional Development Support (*to be completed by the applicant's head of school or supervising administrator*)

Applications will be reviewed on a rolling basis. Only completed applications will be considered.

Applicants will be notified about participation within two weeks of the receipt of their application.

### **Questions?**

Contact Ann Mellow, NAES Associate Director, at [ann@episcopalschools.org](mailto:ann@episcopalschools.org) or (212) 716-6307.



## NAES Mentoring Program for New Chaplains Application

### Part 1: Mentee Application

**Name:**

**Title:**

**Telephone:**

**Email Address:**

**NAES Member School:**

**Address:**

**City, State, Zip, Country:**

**Briefly describe your role and responsibilities as chaplain at your school.** (*Include information such as courses and grades taught, frequency of and leadership role in school chapel, and other expectations your school may have such as coordinating service/service learning, providing pastoral care, or other school activities.*)

**What drew you to Episcopal school chaplaincy?**



**How do you hope to benefit from a mentoring program?**

**What are the most important qualities you seek in a mentor?**

**Please add any other comments or additional information:**

**Certification of Participation**

By checking this box, I certify that I understand and have secured the financial and professional development support of my school to fulfill the program's requirements:

- Participate in a required one-hour online orientation.
- Attend the NAES Mentoring Program for New Chaplains online professional development event on Thursday, October 1, 2020, from 11am to 3pm EDT.
- Schedule and fulfill conversations with my mentor approximately once each month.
- Schedule and fulfill semi-annual check-ins with NAES staff members.

**Chaplain Signature:**

**Date:**



## NAES Mentoring Program for New Chaplains Application

### Part 2: School Professional Development Support Certification

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#### School Certification of Financial and Professional Development Support

By checking this box, I certify that \_\_\_\_\_ (*name of applicant*) has the School's full support to participate in the 2020-2021 NAES Mentoring Program for New Chaplains. The School agrees to provide:

- Release time to participate in an online professional development gathering for all mentors and mentees on Thursday, October 1, 2020, from 11am to 3pm EDT.
- Release time, if needed, to participate in an one-hour online mentee orientation.
- Release time for the mentee in connecting monthly with their mentor.
- Release time, if needed, for the mentee to participate in semi-annual NAES check-ins.

**Name:**

**Title:**

**Signature:**

**Date:**

**Email:**

**Phone:**