



## **Lower School Resident Teacher (Lower Elementary Grades)**

**Mission Statement:** St. Paul's prepares students to be confident and skilled learners, cultivates in them a strong sense of purpose, and inspires them to be generous and active citizens of the world.

**St. Paul's Episcopal School**, located across from Lake Merritt in Oakland, enrolls approximately 380 students from diverse backgrounds in Kindergarten - Grade 8. St. Paul's provides an education that is intellectually challenging, culturally pluralistic, and morally and spiritually enriching. Caring, committed faculty members, in partnership with parents, serve as role models, mentors and guides. St. Paul's has an academically talented and ethnically diverse student body and seeks the same in its faculty.

### **Position Summary**

This **Lower School Resident Teacher** position is a support teaching position for 2nd grade. The ideal candidate is a dynamic individual who has had prior experience working with elementary age children and is interested in pursuing a career in education or is currently in a teacher credentialing program.

The Resident Teacher works under the supervision of a Lead Teacher. This teacher will work with their grade level lead teacher in addition to collaborating with teachers throughout the division to support the development and implementation of a grade-specific curriculum that is aligned with the scope of the overall program.

This individual will be committed to continuing to develop their teaching craft with a growth mindset, be adept at communicating effectively with both children and adults, and will foster a developmentally appropriate cooperative learning environment for their students.

Currently, the academic curriculum includes the following programs - Bridges Math, Units of Study in Reading and Writing Workshop from Teachers College, and Responsive Classroom.

Additional responsibilities will include coverage for recesses, arrival/dismissal, participation in committee work, and active engagement in our community-wide diversity, equity and inclusion (DEI) work.

The students are supported by specialists in science, physical education, music, Spanish, and library.

### **Job Responsibilities:**

- Serve as an assistant teacher in a lower elementary classroom
- Partner closely with one's grade-level lead teacher and work closely with other teachers across the program

- Work with lead classroom teacher to help support the teaching of language arts, reading and writing, social studies, mathematics
- Attend weekly grade-level team and faculty/staff meetings
- Perform all other assigned school-related duties (e.g., recess supervision, meetings, committee work, etc.)
- Engage in curriculum development, mapping, and planning
- Engage in active diversity, equity, and inclusion work that supports the mission of the school

### **Minimum Qualifications**

- Bachelor's degree
- 1-3 years lower elementary teaching/classroom experience (preferred)
- Competence and familiarity with teaching multiple academic subjects
- Flexible and able to handle transitions effectively
- Values collegiality with other teachers and administrators
- Has a warm and energetic personality, good sense of humor, and interest in working with teams
- A commitment to cultural competency, antiracist pedagogy, and a diverse, equitable, and inclusive community
- The ability to foster strong student connections
- Practices excellent communication skills (written and verbal) with both children and adults.
- Strong organization, planning, and classroom management skills
- Demonstrates warmth toward children and a good sense of humor.
- Values collegiality with other teachers and administrators.
- Wants to learn and is willing to accept direction and guidance.
- Is able to provide meaningful support for the lead classroom teacher.
- Takes initiative and pays attention to detail.
- Shares ideas and insights about teaching and learning

Interested candidates should submit a cover letter, resume, and references, addressed to Nayo Brooks, Director of Lower School.

Please send materials electronically, in PDF format to Nayo Brooks, Director of Lower School: [nbrooks@spes.org](mailto:nbrooks@spes.org).

This is a full-time position with competitive salary and excellent benefits, commensurate with experience. **The start date is August 12, 2021.**

St. Paul's is an equal employment opportunity employer. All employment decisions are made without regard to race, color, national origin, ancestry, religion, sex, gender identity, age, disability, medical condition, sexual orientation, marital status, veteran status, or any other characteristic protected by law. St. Paul's is dedicated to ensuring the fulfillment of this policy with respect to hiring, placement, promotion, transfer, demotion, layoff, termination, recruitment advertising, pay and other forms of compensation, training, and other terms and conditions of employment.