

## **School Chaplain and Associate for Ministry**

Full-time: 40 hrs/week, Clergy

The Church of St. Luke in the Fields seeks its next School Chaplain and Associate for Ministry. This full-time clergy person will report directly to the Rector and work closely with the Head of St. Luke's School in fulfilling the following responsibilities:

- School Chaplain to St. Luke's School (50%)
- Associate for Ministry (50%)
  - Outreach
  - Ministry Assistant for Children, Youth, and Family Ministries

### **School Chaplaincy**

St. Luke's School, an independent Episcopal School open to families and children of all faiths and spiritual practices, is proud of its chapel program which is offered to all students (JK – 8), faculty, and staff. The School Chaplain will lead the various chapel services, provide religious instruction and education to the school community and/or lead and support others who teach religious education, and serve as pastor and spiritual caregiver to all members of the school community. In addition, to the extent possible, the Chaplain will work with our Chief Officer of DEI, Dean of Service Leadership, and Dean of Students in supporting students and their families.

### ***Liturgical Responsibilities & Educational Responsibilities***

The Chaplain will oversee the worship life of the School Community. The Chaplain will also provide religious instruction and education as appropriate in consultation with the Head of School and Division Heads, and coordinate and collaborate with those providing instruction in world religions.

### ***Pastoral Responsibilities***

The Chaplain, in conversation with the Rector and Head of School, will serve as the primary pastor and spiritual caregiver for the school community.

### **Associate for Ministry**

The Church of St. Luke in the Fields continues to grow its Christ-centered mission in the heart of the West Village. The Ministry Associate portfolio will contribute to this mission by overseeing outreach and service programs on the block. The Ministry Associate will also support the work of Children, Youth, and Family Ministries, by serving as an assistant to the Associate for Children Youth and Family Ministries.

### ***Outreach Responsibilities***

- Oversee and supervise the work of the Outreach Manager involving various outreach and service ministries (Community Closet, feeding ministry, Art and Acceptance)
- Partner with Parish staff and lay leaders in work of fundraising, missional support, and volunteer engagement.

### ***Children, Youth, and Family Ministry Responsibilities:***

The Ministry Associate will assist in the work of CYF Ministries, under the direction of the Associate for Children Youth and Family Ministries. This work will include:

- Coordinating Sunday School leader schedule, leading Sunday School lessons on occasion
- Offer pastoral care and support to families on Sunday mornings
- Assist in CYF programming as needed

Additional responsibilities include preaching and celebrating at Weekday Mass, and occasional Sundays.

Rest: Two days will be given off per week.

The successful candidate for this role will be:

- An ordained Episcopal priest
- Enthusiastic about working in a progressive Anglo-Catholic parish
- Eager to connect to children ages 4 - 14 and their families
- Energetic, creative, and enthusiastic
- An excellent collaborator able to both support and lead groups of people
- A dynamic presenter and effective communicator
- Experienced in working with children and young teens
- Comfortable engaging a community of diverse identities and needs

Applicants should send résumé and cover letter to Fr. Andrew Ancona:

[aancona@stlukeinthefields.org](mailto:aancona@stlukeinthefields.org)