



Assistant Rector for Children & Families and Chaplain to St. Richard's Episcopal School

Classification Non-exempt: Reports to Rector of Parish & Head of School

POSITION DESCRIPTION

Trinity Episcopal Church and St. Richard's Episcopal School seek an energetic priest or transitional deacon to join our team as Assistant Rector for Children and Families and School Chaplain. An employee of Trinity Church, this individual will oversee and grow the ministry for children and their families through formation, worship, and fellowship offerings at the parish. As Chaplain to St. Richard's, this individual will guide the school's religious life and study, as experienced through school chapel, special services, and collaborative development of the Divinity curriculum, and will provide pastoral care for the school community. The Assistant Rector will also share in all the privileges and responsibilities of ordained ministry, including pastoral care, preaching and liturgical leadership at Trinity. Although this position is intended for a clergy person, highly qualified lay ministers may be considered as well.

Generous compensation will be offered corresponding to experience and guidelines for clergy of the Episcopal Diocese of Indianapolis. Full family health and dental benefits and clergy pension are provided, along with substantial tuition assistance for members of the chaplain's household. Like all clergy of our Diocese, the individual will have one weekday of Sabbath per week, usually on Fridays.

Trinity and St. Richard's are passionate about diversity. To reflect our worshiping and school communities and the fullness of God's beloved, we are eager for BIPOC and LGBTQ+ individuals to apply for this position.

CONTEXT

Trinity Church, founded in 1919 in midtown Indianapolis, is a diverse and dynamic church with strong outreach, music and liturgy, and spiritual formation for all ages. Our parish balances love for tradition with a desire to put faith into action through extensive outreach and justice ministries, including Trinity Haven, a residence for homeless LGBTQ+ youth. Our campus is home to six not-for-profits, as well as an Episcopal Service Corps. Before the pandemic, our nursery was full. Our Sunday School begins at age 4 with Godly Play, before progressing to other curricula for older kids and tweens. We offer Children's Liturgy of the Word during our primary service during the program year, and a short outdoor service tailored especially to families during the summer. We have strong chorister and child acolyte programs, as well as a vital Rite 13 and J2A youth program, with youth pilgrimages biannually. The Assistant Rector will work closely with a separate Youth Minister.

St. Richard's Episcopal School was founded by Trinity in 1960. Although now a separate corporate identity, the institutions share a campus and several staff members, including its part-time School Chaplain. With approximately 300 students in Jr. Kindergarten through 8th grade, St. Richard's is a whole-child program, equally invested in nurturing development of rigorous intellectual standards, care for humanity, social emotional learning, and a reverence for and guidance by the Divine. The Chaplain to the School plays a key role in promoting not only inclusion, but belonging, in an intentionally diverse school community in which every student is known and loved. St. Richard's chapel program includes weekly offerings for each division (Middle, Lower, Early Childhood), as well as an "all-school chapel" for grades 1-8 on Wednesdays. Divinity Classes and Godly Play are taught by a different faculty member, with whom the Chaplain works closely.

SKILLS and CHARACTERISTICS WE SEEK

- Demonstrated experience with spiritual formation of Children and Youth
- Lively, contagious Christian faith
- Love of people of all ages
- Pastoral, collaborative, dynamic, and thoughtful leadership style.
- Outstanding interpersonal and communications skills.
- Ability to work in teams, flexibility, good sense of humor
- Pedagogical skill and experience.
- Ability to use technology, specifically Google, Microsoft Office and social media.

The ability to work collaboratively is essential to this position. We seek a colleague who is warm, generous, flexible, imaginative, curious and humorous, with a passion for Jesus Christ and strong liturgical and preaching skills. Experience with and openness to diverse religious populations, multi-tasking, and organization are a must! We are open either to a newly ordained priest/deacon or a longer tenured priest.

REQUIRED EDUCATION AND EXPERIENCE

- Priest ordained in the Episcopal Church, or correlative ministry experience.
- Master's in Divinity degree.
- Master's in Education, or correlative education experience, extremely desirable.

POSITION TYPE AND EXPECTED HOURS OF WORK

This is a full-time exempt position. Days and hours of work vary with liturgical and parish life schedules.

TRAVEL

Minimal travel is expected for this position. Attendance at annual FORMA conferences and NAES Biennial is strongly encouraged.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

Trinity Episcopal Church and St. Richard's Episcopal School are Equal Opportunity Employers.

TO APPLY

- Send resume and letter of interest to search@trinitychurchindy.org.
- Include OTM profile, if possible.
- Applications will be considered as received, until position is filled.

TRINITY EPISCOPAL CHURCH
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