



STUART HALL SCHOOL

ESL (English as a Second Language) Teacher

Stuart Hall School seeks its next ESL Teacher. This is an opportunity to join a dynamic academic program during an important moment in the School's history. The successful candidate will demonstrate a passion for teaching and all areas of school life, while being motivated by the opportunity to take on new challenges and further their career trajectory.

Our Mission and Vision

Stuart Hall's Mission is "to prepare students of all faiths for success in universities worldwide and for engaged lives of intellectual curiosity, creativity, and contribution." Our Vision is that "Stuart Hall graduates will be independent, self-aware, self-directed, and motivated and will master—through meaningful, real-world learning experiences—the knowledge and skills essential for engaged contribution to the world."

About the Position

The ESL Teacher reports to the Dean of Faculty and works with other members of Stuart Hall's academic team to implement the mission and vision within the mastery program. This position is part-time but may be combined with other roles and responsibilities to create a full-time position, based on the candidate's background and the school's needs. Current known needs include teaching upper school math, teaching upper school life science courses, and coaching basketball and soccer. Benefits include medical, vision, life, short and long term disability insurance; matching retirement savings contributions; tuition remission; and potential on-campus housing.

The ESL Teacher's major responsibilities include: *These lists are essential, but not exhaustive; additional functions and requirements may be assigned by supervisors as deemed appropriate*

- Teaching middle and upper school international students in ESL courses, which may include all levels of ESL English, ESL history, ESL science, and American culture.
- Collaborating with teachers of mainstreamed ESL students
- Overseeing progress of mainstreamed ESL students
- Integrating technology seamlessly into teaching strategies and practices, including the use of Google Classroom
- Providing students in the classroom with timely, ongoing, and meaningful feedback, including comments for each student at the end of grading periods
- Participating in building and sustaining an inclusive school community and a program

Responsibilities outside of general instruction may include:

- Leading or facilitating a co-curricular program or serving as a coach for an interscholastic or club team.

- Involvement in the residential life program, either as an on-campus resident serving as a Dorm Parent or Campus Support, which includes a weekly duty night and a rotation of weekend duties throughout the school year, or as a member of the Weekend Duty Team, which includes leading or chaperoning weekend student activities periodically throughout the year
- Lunch and/or Recess Supervision
- Serving as an advisor to a group of 8-12 students
- Driving the School's passenger vehicles
- Attendance at regular school gatherings such as chapels and all school meetings; at all faculty meetings and professional development days; and at major school events such as Orientation and Graduation
- Adhering to the guidelines in the employee manual
- Other duties as assigned by the Head of School

About the Candidates

Stuart Hall is committed to attracting an applicant pool with diverse backgrounds, experiences, and interests. Being aware that some individuals will not apply for a position unless they have all of the qualifications, this qualifications list has been written to encourage people with a range of experiences and backgrounds to apply.

- Required background, abilities, and experience: you must have everything on this list
 - Bachelors Degree in Teaching English as a Second Language or English with a certification in ESL, or equivalent degree/experience specific to this job
 - At least 2 years teaching ESL experience or equivalent
 - Proficiency in a second Language preferred
 - Demonstrate a strong commitment to diversity, equity, and inclusion
 - Strong collaboration, team-oriented, and independent working skills
 - Strong computer skills and demonstrated proficiency with Google applications
 - Communicate effectively with all constituents – students, colleagues, administrators, and parents
 - Exert force regularly to lift, carry, push, pull, reach for or otherwise move objects, including textbooks and other teaching materials. Sedentary work involves sitting, standing, and walking around the classroom.
 - Valid driver's license required as well as ability to pass a background check
 - Must be authorized to work in the United States.
 - Able to travel around various parts of the school building and campus. Some areas of the historic main campus are only accessible by stairs. Reasonable accommodations will be provided to allow employees to perform essential duties.

- Additional background and experience: if you have any of the following skills or experiences, you are encouraged to highlight them in your application materials, but please know an absence of any of these will not negatively affect your candidacy
 - Previous experience with Standards or Project-Based Learning
 - Previous experience and/or interest in boarding schools (residential life)
 - Demonstrated experience taking initiative
 - Demonstrated experience designing, implementing, and managing a program or initiative that involved leading others (this does not have to be teaching-related)
 - An interest in being involved in other areas of school life, such as coaching, chaperoning weekend activities, or working with student groups
- Candidates who have any of the following backgrounds, experiences, or interests will receive strong consideration:
 - Coaching basketball
 - Coaching soccer
 - Advising the school yearbook
 - Teaching Upper School mathematics, computer science, or science (especially biology and environmental science)
 - Living on campus and being part of the School's residential life program

About the School

Stuart Hall School is an Episcopal boarding and day school in the Shenandoah Valley of Virginia that provides a college preparatory education for area day students in grades 6-12 and boarding students in grades 8-12. The school is located in Staunton, Virginia, a town that often ranks among the best small towns in the United States. Learn more about teaching at Stuart Hall and living and working in Staunton by visiting our [website](#).

Stuart Hall fosters a workplace culture in which faculty and staff work collegially, support one another, and collaborate to define and uphold the School's workplace values. The values include:

- Commitment to the pillars of Respect, Communication, Community, and Fun
- Being on time and fully present for all school events, activities, and obligations
- Assuming good intentions
- Providing open and honest feedback to students and to one another

To Apply

Interested candidates should email a cover letter, resume, and list of three references to the attention of Brad Arnold, Dean of Faculty, at humanresources@stuart-hall.org. All applications will be confidential. References will not be checked without first notifying the candidate.

Stuart Hall welcomes candidates who have demonstrated a commitment to diversity, equity, and inclusion in their work and their lives, and who will add to the diversity of our community.

Stuart Hall does not discriminate on the basis of race, gender, sexual orientation, or national and ethnic origin in the administration of its hiring practices. The School is committed to providing an inclusive educational environment. We actively engage students, families, faculty, and staff from diverse backgrounds and experiences. Our school community respects the differences in ethnicity, race, religion, sexual orientation, and socioeconomic status.