



Christ Church Day School  
Position Description  
Middle School Math and Science Teacher

---

**Position:** Middle School Math and Science Teacher

**Reports to:** Head of School

**Scheduled Work Hours:** Daily hours of work are from 7:45am to 3:30pm. Classrooms must be open and ready to welcome students at 7:45 am. Instructional day officially begins for students at 7:55am and ends at 2:55pm.

**Classification:** Full time- exempt

**Salary Range:** \$55,000- \$80,000

---

**Position Overview:**

We are seeking a passionate and dedicated Middle School Science & Math Teacher to join our faculty. This role involves teaching both science and math to middle school students while also serving as an advisor, fostering their academic, social, and emotional growth. The ideal candidate will create an engaging, inquiry-based learning environment and build meaningful relationships with students to support their overall development.

The middle school teacher will engage students to reason, create, serve, and lead in a nurturing, inclusive Episcopal learning community. The teacher will be responsible for supporting students in a quality learning environment which meets the developmental and individual needs of students and encourages their full potential. To develop that potential, we believe students should become lifelong learners and should acquire a strong foundation of Christian ethics. The teacher will possess or demonstrate the following: a growth-mindset, emotional intelligence, self-motivation, positive energy, strong interpersonal skills, a service-oriented and team approach to work, approachability, adaptability, vulnerability, openness to new and divergent ideas, excellent oral and written communication skills, and comfort in an educational setting where children and adults are present.



Christ Church Day School  
Position Description  
Middle School Math and Science Teacher

**Essential Expectations:**

- Embody and support the Christ Church Day School mission, vision and core virtues consistently in actions and words, with all community members.
- Establish and maintain a student-centered learning environment that is nurturing, inclusive, safe and organized.
- Develop, document and deliver lesson plans that are grounded in current best practices and provide an enriched and developmentally appropriate academic experience for students.
- Differentiate and adapt instructional practices to meet the needs of a wide variety of individual learners.
- Develop and implement informal and formal assessment tools to measure and monitor students' progress.
- Collaborate and communicate with students, parents/guardians, and colleagues through timely and positive cycles of feedback.
- Attend and actively participate in faculty and staff meetings to discuss curricular and co-curricular offerings, student learning needs, and other community events and topics.
- Demonstrate a commitment to life-long learning through participation in professional growth opportunities provided by school and/or self-selected.

**Science & Math Instruction:**

- Design and implement a rigorous, hands-on, and inquiry-based science and math curriculum aligned with school standards.
- Develop engaging lesson plans that integrate critical thinking, problem-solving, and real-world applications.
- Utilize a variety of instructional strategies to accommodate different learning styles and needs.
- Incorporate technology, labs, and collaborative projects to enhance student learning.
- Assess and evaluate student progress through formative and summative assessments, providing timely feedback.
- Foster a classroom culture that encourages curiosity, perseverance, and a growth mindset in both STEM subjects.



Christ Church Day School  
Position Description  
Middle School Math and Science Teacher

**Advisory Responsibilities:**

- Serve as an advisor to a small group of middle school students, providing academic, social, and emotional support.
- Facilitate regular advisory meetings to build a sense of community and develop essential life skills.
- Serve as a liaison between students, parents, and faculty, ensuring open communication and support.
- Guide students in goal-setting, organization, and personal growth.
- Support the school's character education and social-emotional learning initiatives.

**Additional Duties:**

- Maintain accurate student records in the school's information management system, including daily attendance.
- Write and share a weekly classroom newsletter that includes information about academic learning, special events and projects, and important announcements and calendar items.
- Develop and implement student support plans when needed to address concerns and challenges.
- Support and attend school activities including Back to School Picnic and Parent Night, Conference Days, Day School Sunday, and other events as scheduled.
- Organize and facilitate field trips that will enhance the curriculum, including a multi-night experiential education trip.
- Host student visitors as part of the admissions process and provide feedback on the visit day.
- Ensure all technology and electronics are properly maintained and stored.
- Review and participate in safety drills and have emergency plans and bag ready.
- Complete all aspects of the faculty growth and evaluation process as outlined in the CCDS Faculty and Staff Handbook.
- Attend team retreat prior to the start of the school year.
- Review and align with all operating policies and procedures in the Christ Church Employee Handbook and CCDS Faculty and Staff Handbook.
- Support strategic planning goals identified in the WASC Action Plan as requested by the Head of School.
- Perform other duties of an adjunct nature, which are necessary to smooth operation of the school as needed.



Christ Church Day School  
Position Description  
Middle School Math and Science Teacher

**Qualifications:**

- Bachelor's degree in Science, Math, Education, or a related field (Master's preferred).
- Teaching credential or equivalent experience in middle school education.
- Experience teaching middle school science and math, with a strong understanding of adolescent development.
- Passion for hands-on, inquiry-based STEM instruction.
- Excellent communication and interpersonal skills.
- Commitment to fostering a supportive and inclusive learning environment.

This position offers the opportunity to inspire young minds, build strong student relationships, and contribute to a dynamic school community. If you are an enthusiastic educator who values both academic excellence and student well-being, we encourage you to apply!