



Academic Head of School

Lower, Middle & Upper School Campuses

(8250 Poplar Ave., Germantown, TN 38138)

(1880 Wolf River Blvd., Collierville, TN 38017)

St. George's Independent School Mission

St. George's Independent School is an Episcopal school dedicated to the pursuit of excellence, preparing students for a life of learning and meaningful contribution in an inclusive learning community that nurtures outstanding academic achievement, relationships, leadership and character reinforced by Judeo-Christian values.

Academic Head of School Position Description

St. George's Independent School seeks an experienced, mission-driven, educational leader to serve as Academic Head of School. This role provides strategic and operational leadership for all academic and student life programs across PK-12th grade, ensuring excellence in teaching, learning, and student development.

Reporting to the Head of School and the Board of Trustees Academic Affairs Committee, the Academic Head of School partners closely with senior leadership to advance the school's mission and strategic priorities. This leader cultivates a dynamic, inclusive and joyful learning community where students thrive academically, socially and emotionally, while faculty are supported, challenged, and developed. All Division Directors (Little Georgies, Lower, Middle, and Upper School), the Head of Student Affairs, and the Athletic Director will report directly to the Academic Head of School. Through these leaders, the role oversees all faculty, learning services, counseling, and student life personnel.

Position Type:

- Executive leadership
- Full-time, 12 months
- Competitive salary and benefits

Education & Experience

- Master's degree required
- Minimum of 10 years of educational leadership experience
- Strong knowledge of academic best practices and curriculum design
- Proven experience leading, coaching, and evaluating faculty and administrators
- Demonstrated ability to design systems that advance institutional goals

- Exceptional written and verbal communication skills
- Leadership style grounded in empathy, integrity, collaboration, and accountability
- An ability and passion to fully embrace the mission and vision of St. George's Independent School

Key Responsibilities

I. Strategy & Academic Vision

- Lead schoolwide curriculum review and alignment across divisions and departments
- Use academic data to strengthen instructional quality and student outcomes
- Expand learning through innovative programming and strategic external partnerships
- Collaborate with the Head of School and Board of Trustees on strategic planning and execution

II. Leadership & Administration

- Lead Division Directors, Academic Department Chairs, Learning Services Director, Head of Student Affairs, Director of Counseling, Athletic Director, and the Academic Affairs Committee
- Oversee faculty recruitment, hiring, retention, evaluation, and professional development
- Develop and manage academic and student life budgets in collaboration with school leadership
- Approve and guide all course offerings across divisions
- Design and implement a comprehensive PK–12 learning services strategy
- Lead enrollment and re-enrollment decision-making alongside faculty and staff leadership
- Foster a culture of continuous improvement and professional growth

III. Presence & Community Engagement

- Maintain visible, relational leadership across campuses
- Engage regularly with students, families, and faculty
- Visit classrooms, events, and practices to support teaching and learning
- Lead and participate in faculty and student life meetings
- Support academic teams, fine arts, and athletic programs

Physical Requirements: Ability to perform routine physical activities associated with campus leadership.

Interested candidates should complete an online application and upload a cover letter and resume using the link below.

[CLICK TO APPLY](#)